



FORWARD PLAN AND EXEMPT CABINET REPORT LIST

2 APRIL 2015 TO 31 DECEMBER 2015

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 requires the Council to give 28 clear days' notice of any key decision or of any reports which the Cabinet intends to consider in private session.

Key decisions

A key decision is an executive decision (taken by Cabinet or by officers on Cabinet's behalf) that is likely:

- a) To result in the Council spending or saving significantly against the Council's budget; or
- b) To be significant in terms of the effect on communities living or working in the district, in an area comprising two or more wards. However, decisions that impact on communities living or working in one ward will be treated as "key" if the impact is likely to be very significant

To help clarify what should be included as a key decision in this document, Thanet District Council has set the following thresholds:

Type of Decision	Threshold	Key Decision?
(a) Decisions involving expenditure within relevant budget approved by Council.	None.	No, unless significant effect on communities (i.e. it affects two or more wards or has a major impact within one ward)
(b) Decisions involving expenditure in excess of relevant budget approved by Council.	Any excess which exceeds the FPR virement rules.	Yes, if above threshold. If at or below threshold, a key decision if significant effect on communities (as above).
(c) Decisions on cash flow, investments and borrowings.	None.	No, unless significant effect on communities (as above).
(d) Decisions to make savings.	None.	No, unless significant effect on communities (as above).

If an executive decision does not fall into any of the above categories, it is included as non-key. Thanet District Council also includes in its published Forward Plan decisions affecting Policy Framework and Budget Setting. Other Council decisions may also be included if they have a significant impact on communities. In such cases, the decision type will be denoted as "other".

Reports to be considered in private session

The second last column of the Plan indicates where a report is likely to contain exempt information and result in the public and press being asked to leave the meeting for the consideration of the whole or part of the item.

If you wish to make any representations relating to a proposal to hold part of a meeting in private due to the potential disclosure of exempt information, please contact Nicholas Hughes, Democratic Services Manager, PO Box 9, Cecil Street, Margate, Kent CT9 1XZ, Nicholas.hughes@thanet.gov.uk, telephone number 01843 577208, at least 14 calendar days before the date of that meeting.

At least 5 clear (working) days before the meeting, the Council will publish on its website a notice giving details of representations received about why the meeting should be open to the public and a statement of its response.

The Plan represents a snapshot of decisions in the system as at the date of publication. It is updated 28 clear days before each meeting of Cabinet. The Plan is available for inspection at all reasonable hours free of charge at Thanet Gateway Plus, Cecil Street, Margate, Kent CT9 1RE.

Availability of documents

Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed in the Plan will be available from Thanet Gateway Plus, Cecil Street, Margate, Kent CT 9 1RE. Other documents relevant to those matters may be submitted to the decision makers; if that is the case, details of the documents as they become available can be requested by telephoning Democratic Services on 01843 577500 or by emailing committee@thanet.gov.uk.

The documents listed in the Plan will be published on the Council's website at least five clear (working) days before the decision date. Other documents will be published at the same time or as soon as they become available.



The Cabinet comprises the following Members who have responsibility for the portfolio areas shown:

Councillor Iris Johnston
Councillor Richard Nicholson

Leader of the Council and Cabinet Member for Community Services
Deputy Leader of the Council and Cabinet Member for Housing and Planning Services

Councillor David Green
Councillor Mike Harrison
Councillor Elizabeth Green
Councillor Rick Everitt

Cabinet Member for Strategic Economic Development Services
Cabinet Member for Operational Services
Cabinet Member for Business and Corporate Resources
Cabinet Member for Financial Services and Estates

2 April 2015 to 31 December 2015

Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For Decision by (in case of O & S, consultation date)	Decision Type	Details of any information likely to be considered in private under Schedule 12A of the Local Government Act 1972	Documents submitted to the Decision Maker
EK Homeless Strategy 2015-2019	An adopted East Kent Strategy, which will cover Thanet and fulfil the statutory requirement to have a homeless strategy (Homeless Act 2002)	1.Cabinet Council 2.Tanya Wenham, Head of Housing Services	Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services	Thursday, 2 Apr 15 Thursday, 23 Apr 15	Policy Framework		Draft Homeless Strategy 2014-2019 for consultation Final Homeless Strategy 2014-2019 for adoption

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Transfer of the Fort Road Hotel from the general Fund to the HRA		1.Cabinet 2.Tanya Wenham, Head of Housing Services	Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services	Thursday, 2 Apr 15	Key		Cabinet report
Adoption of a Health & Safety Policy	A framework for Health and Safety Enforcement across the district.	1.Cabinet 2.Debbie Huckstep	Councillor Mrs Iris Johnston, Leader of the Council and Cabinet Member for Community Services	Thursday, 30 Apr 15	Non-Key		Cabinet report
Corporate Performance Report December 2014 - March 2015	Cabinet to note the performance of the council to date	1.Cabinet 2.Nicola Walker, Interim Head of Financial Services Tel: 01843 577236	Councillor Elizabeth Green, Cabinet Member for Business and Corporate Resources	Thursday, 30 Apr 15	Non-Key		Cabinet report

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Budget Monitoring Qtr1	Cabinet to note the report and agree any financial changes	1.Cabinet 2.Nicola Walker, Interim Head of Financial Services Tel: 01843 577236	Councillor Rick Everitt, Cabinet Member for Financial Services and Estates	Thursday, 30 Jul 15	Key		Cabinet report
Corporate Risk Register	Cabinet to agree the Corporate Risk register for the year and delegate authority to the Risk Champion	1.Cabinet 2.Paul Cook, Director of Corporate Resources and S.151 Officer	Councillor Elizabeth Green, Cabinet Member for Business and Corporate Resources	Thursday, 30 Jul 15	Non-Key		Cabinet report
Annual Treasury Review	Cabinet to review of the investment and borrowing activities of the Council	1.Governance and Audit Committee Cabinet 2.Paul Cook, Director of Corporate Resources and S.151 Officer	Councillor Rick Everitt, Cabinet Member for Financial Services and Estates	Wednesday, 24 Jun 15 Thursday, 30 Jul 15	Non-Key		Committee and Cabinet reports
Budget Outturn for 2014-15	Cabinet to review the financial performance of the Council for the year 2014-15 and agree movements to reserves	1.Cabinet 2.Paul Cook, Director of Corporate Resources and S.151 Officer	Councillor Rick Everitt, Cabinet Member for Financial Services and Estates	Thursday, 30 Jul 15	Key		Cabinet report

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Broadstairs and St Peter's Neighbourhood Development Plan	Broadstairs and St Peter's Town Council to prepare a Neighbourhood Development Plan for Broadstairs and St Peter's	1.Cabinet 2.Adrian Verrall, Strategic Planning Manager	Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services	Thursday, 30 Jul 15	Non-Key		Report to Cabinet
Ramsgate Neighbourhood Development Plan	Ramsgate Town Council to prepare a Neighbourhood Development Plan for Ramsgate	1.Cabinet 2.Adrian Verrall, Strategic Planning Manager	Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services	Thursday, 30 Jul 15	Non-Key		Report to Cabinet

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Thanet Local Plan 2011-2031 Preferred Options	To consider the Thanet Local Plan Preferred Options document after the consultation results	1.Council 2.Adrian Verrall, Strategic Planning Manager	Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services	Wednesday, 30 Sep 15	PFP		Report to Cabinet
The determination of the licensing policy statement for the next five years	Compliance with the 2003 Licensing Act in reviewing the policy every five years	1.Council 2.Phil Bensted, Regulatory Services Manager	Councillor Mrs Iris Johnston, Leader of the Council and Cabinet Member for Community Services	Thursday, 3 Dec 15	PFP		Report to Council
The determination of the gambling policy statement for the next three years	Compliance with the 2005 Gambling Act in reviewing the policy every three years	1.Council 2.Phil Bensted, Regulatory Services Manager	Councillor Mrs Iris Johnston, Leader of the Council and Cabinet Member for Community Services	Thursday, 3 Dec 15	PFP		Report to Council